

PENSION BOARD FORWARD/BUSINESS PLAN						
Date	November 2015	February 2016	May 2016	August 2016	November 2016	February 2017
Item						
1	Member Training - LGPS Scheme / Fund responsibilities / policy	Member Training - Roles of the Pension Regulator, Pension Advisory Service & Pension Ombudsman in relation to the scheme	Member Training - Procurement process for services provided externally	Member Training - Pension Discretions	Member Training - Safeguarding the Fund's Assets	Member Training - LGPS discretions & policies
2	Internal dispute resolution procedure	Polices of the administering Authority <ul style="list-style-type: none"> <li>· conflicts of interests</li> <li>· record-keeping/meeting attendance</li> <li>· data protection and freedom of information</li> </ul>	Key member and employer communications	Statement of investment principles	Internal dispute resolution procedure	Polices of the administering Authority <ul style="list-style-type: none"> <li>· conflicts of interests</li> <li>· record-keeping/meeting attendance</li> <li>· data protection and freedom of information</li> </ul>
3	Statement of investment principles	Reporting breaches	Pension administration statement	Review on the investment strategy and Manager benchmarking	Internal Control Register	Reporting breaches
4	Risk register	Communications policy statement	Discretionary policy statement	Investment/Admin Consultant Performance	Risk register	Funding Strategy Statement
5	CIPFA Benchmarking	Investment/Admin Consultant Performance	External Assurance Reports from Third Parties	Review on fee arrangements	CIPFA Benchmarking	Communications policy statement
6			Annual Report	Bulk Transfer, Cessations and Admission policies	Investment/Admin Consultant Performance	Funds Actuarial Valuation Report

PENSION COMMITTEE FORWARD/BUSINESS PLAN						
Date	November 2015	February 2016	May 2016	July 2016	September 2016	November 2016
Item						
1	Member Training - LGPS Scheme / Fund responsibilities / policy	Member Training - Roles of the Pension Regulator, Pension Advisory Service & Pension Ombudsman in relation to the scheme	Member Training - Pension Discretions	Audit and Annual Report Approval	Member Training - Safeguarding the Fund's Assets	Member Training - LGPS discretions & policies
2	Hymans Robertson - Fund Managers performance monitoring report	Hymans Robertson - Fund Managers performance monitoring report	Hymans Robertson - Fund Managers performance monitoring report	Investment Strategy review day	Hymans Robertson - Fund Managers performance monitoring report	Hymans Robertson - Fund Managers performance monitoring report
3	Statement of investment principles	Communications policy statement	Pension administration statement		Review on the investment strategy and Manager benchmarking	Risk register
4	Risk register		Discretionary policy statement		Investment/Admin Consultant Performance	Funds Actuarial Valuation Report-Draft results
5	Pension Committee Forward/Training Plan		Bulk Transfer, Cessations and Admission policies		Statement of investment principles	Pension Committee Forward/Training Plan

PENSIC					
Date	May 2017	August 2017	November 2017	February 2018	May 2018
Item					
1	Member Training - Specific investment Topics	Member Training -Review of Myners principles	Member Training - Accounts & Audit regulations	Member Training -Pension Administration - Business Ops	Member Training - Triennial Valuation refresher
2	Key member and employer communications	Governance Compliance Statement	Internal dispute resolution procedure	Polices of the administering Authority <ul style="list-style-type: none"> <li>· conflicts of interests</li> <li>· record-keeping/meeting attendance</li> <li>· data protection and freedom of information</li> </ul>	Key member and employer communications
3	Discretionary policy statement	Statement of investment principles	Internal Control Register	Reporting breaches	Discretionary policy statement
4	External Assurance Reports from Third Parties	Review on the investment strategy and Manager benchmarking	Risk register	Communications policy statement	External Assurance Reports from Third Parties
5	Annual Report	Investment/Admin Consultant Performance	CIPFA Benchmarking	Investment/Admin Consultant Performance	Annual Report
6	Bulk Transfer, Cessations and Admission policies	Review on fee arrangements			Bulk Transfer, Cessations and Admission policies

PENSIC							
Date	February 2017	May 2017	July 2017	September 2017	November 2017	February 2018	May 2018
Item							
1	Member Training - Specific investment Topics	Member Training -Review of Myners principles	Audit and Annual Report Approval	Member Training -Pension Administration - Business Ops	Member Training - Triennial Valuation refresher	Member Training - Specific investment Topics	Member Training - Specific investment Topics
2	Hymans Robertson - Fund Managers performance monitoring report	Hymans Robertson - Fund Managers performance monitoring report	Investment Strategy review day	Hymans Robertson - Fund Managers performance monitoring report	Hymans Robertson - Fund Managers performance monitoring report	Hymans Robertson - Fund Managers performance monitoring report	Hymans Robertson - Fund Managers performance monitoring report
3	Funds Actuarial Valuation Report	Discretionary policy statement		Statement of investment principles	Risk register	Communications policy statement	Discretionary policy statement
4	Funding Strategy Statement	Bulk Transfer, Cessations and Admission policies		Governance Compliance Statement	Pension Committee Forward/Training Plan		External Assurance Reports from Third Parties
5	Communications policy statement	Pension Committee Forward/Training Plan		Investment/Admin Consultant Performance			Bulk Transfer, Cessations and Admission policies